

Ontario Public Library

Minutes for the regular meeting of the Board of Trustees

April 21, 2020

The regular meeting of the Board of Trustees was held at Ontario Public Library on Tuesday, April 21, 2020. The meeting was presided over by Vice President Kristen Killion who called the meeting to order at 6:32pm.

Present: Kristen Killion (VP/chair), Alan Seigel, Sara Contestabile, Michael Schoene, Sandra Hylan, Michele Goodenough, Jeremy Eaton, Jill Pierce and two members of the public

Mr. Schoene left the meeting at 7:01pm and returned at 7:05pm.

Approval of the Agenda

MOTION 202004-1: A motion was made by Mr. Seigel, seconded by Mr. Schoene **to approve the agenda.**
4 Ayes 0 Nays MOTION CARRIED

Approval of Minutes

MOTION 202004-2: A motion was made by Mr. Schoene, seconded by Mr. Seigel, **to approve the February 18, 2020 Board Meeting minutes.**

Public Comment

None

Town Liaison Comments

Councilman Eaton reported a flatline budget across the board should be expected for 2020.

Director's Report

MOTION 202004-3: A motion was made by Ms. Contestabile, seconded by Mr. Seigel, **to approve the Director's Report.** 4 Ayes 0 Nays MOTION CARRIED

Financial Reports

MOTION 202004-4: A motion was made by Mr. Schoene, seconded by Ms. Contestabile, **to approve the February/March 2020 to date Budget as presented.** 4 Ayes 0 Nays MOTION CARRIED

MOTION 202004-5: A motion was made by Mr. Seigel, seconded by Mr. Schoene, **to approve the February 2020 bank reconciliation as presented.** 4 Ayes 0 Nays MOTION CARRIED

MOTION 202004-6: A motion was made by Ms. Contestabile, seconded by Mr. Seigel, **to approve the March 2020 bank reconciliation as presented.** 4 Ayes 0 Nays MOTION CARRIED

Financial Reports (continued)

MOTION 202004-7: A motion was made by Mr. Seigel, seconded by Ms. Contestabile, **to approve the following warrant:**

- 2020-03 \$3,389.58

4 Ayes 0 Nays MOTION CARRIED

MOTION 202004-8: A motion was made by Mr. Schoene, seconded by Mr. Seigel, **to approve the following warrant:**

- 2020-03-2 \$8,719.46

4 Ayes 0 Nays MOTION CARRIED

Old Business

MOTION 202004-9: A motion was made by Ms. Contestabile, seconded by Mr. Seigel, **to approve the Strategic Plan: 2020-2023 as presented.** 4 Ayes 0 Nays MOTION CARRIED

MOTION 202004-10: A motion was made by Mr. Seigel, seconded by Ms. Contestabile, **to approve the NYSL DLD 2019 Report as presented.** 4 Ayes 0 Nays MOTION CARRIED

New Business

MOTION 202004-11: A motion was made by Mr. Schoene, seconded by Mr. Seigel, **to approve the continuation of PAUSE work from home for all staff and the continuation of payroll payments to pages until further notice.**

4 Ayes 0 Nays MOTION CARRIED

Appointments/Resignations

None

Executive Session

None

Adjournment

MOTION 202004-12: A motion was made by Mr. Seigel, seconded by Mr. Schoene **to adjourn** at 7:33pm.

4 Ayes 0 Nays MOTION CARRIED

Board minutes respectfully submitted by Jill Pierce, recording clerk

Sara Contestabile, Secretary _____ Date _____