

Ontario Public Library

Minutes for the regular meeting of the Board of Trustees

October 20, 2020

The regular meeting of the Board of Trustees was held electronically via Webex on Tuesday, October 20, 2020. Vice President Kristen Killion called the meeting to order at 6:42pm. The meeting was presided over by President Alan Seigel.

Present: Kristen Killion, Virginia Molino, Michael Schoene, Alan Seigel, Sandra Hylan, Michele Goodenough, Jill Pierce, Lauren Frank

Kristen Killion served as Acting Secretary.

Approval of the Agenda

MOTION 202010-1: A motion was made by Mr. Schoene, seconded by Mr. Seigel, **to approve the agenda with the following addition:**

- **X. Appointments/Resignations a. Trustee Resignation**

4 Ayes 0 Nays MOTION CARRIED

Approval of Minutes

The September 15, 2020 Board Meeting minutes were approved.

Public Comment

None

Town Liaison's Report

None

Director's Report

MOTION 202010-2: A motion was made by Ms. Killion, seconded by Mr. Schoene, **to approve the Director's report.** 4 Ayes 0 Nays MOTION CARRIED

Financial Reports

MOTION 202010-3: A motion was made by Ms. Killion, seconded by Mr. Schoene, **to approve the September 2020 to date Budget as presented.** 4 Ayes 0 Nays MOTION CARRIED

MOTION 202010-4: A motion was made by Mr. Schoene, seconded by Ms. Killion, **to approve the September 2020 bank reconciliation as presented.** 4 Ayes 0 Nays MOTION CARRIED

MOTION 202010-5: A motion was made by Ms. Killion, seconded by Mr. Schoene, **to approve the following warrants:**

- 2020-09 \$9,382.96
- 2020-10 \$5,285.08

4 Ayes 0 Nays MOTION CARRIED

Unfinished Business

The 2021 Budget was discussed.

New Business

MOTION 202010-6: A motion was made by Mr. Schoene, seconded by Ms. Killion, **to approve the transfer of \$3,000 from the General fund at LNB to the Legal Reserve fund. 4 Ayes 0 Nays** MOTION CARRIED

Appointments/Resignations

MOTION 202010-7: A motion was made by Mr. Schoene, seconded by Mr. Seigel, **to accept the resignation of S. Contestabile effective October 20, 2020. 4 Ayes 0 Nays** MOTION CARRIED

Executive Session

MOTION 202010-8: A motion was made by Ms. Killion, seconded by Mr. Schoene, **to enter into Executive Session at 7:25pm to discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. 4 Ayes 0 Nays** MOTION CARRIED

7:25pm – recording stopped

7:52pm – Ms. Frank left the meeting

7:59pm – reconvene, recording restarted

MOTION 202010-9: A motion was made by Mr. Schoene, seconded by Ms. Killion, to recommend to the Ontario Town Board that Lauren Frank be appointed as Library Trustee filling the vacant trustee seat ending December 2023. 4 Ayes 0 Nays MOTION CARRIED

Adjournment

MOTION 202010-10: A motion was made by Ms. Killion, seconded by Mr. Schoene **to adjourn** at 8:01pm. 4 Ayes 0 Nays MOTION CARRIED

Board minutes respectfully submitted by Jill Pierce, recording clerk

Kristen Killion, Acting Secretary _____ Date _____