

Ontario Public Library

Minutes for the regular meeting of the Board of Trustees

January 19, 2021

The regular meeting of the Board of Trustees was held electronically via Webex on Tuesday, January 19, 2021. The meeting was presided over by President Alan Seigel who called the meeting to order at 6:30pm.

Present: Lauren Frank, Kristen Killion, Michael Schoene, Alan Seigel, Sandra Hysten, Michele Goodenough, Jeremy Eaton, Jill Pierce

Trustee Absent: Virginia Molino (Excused)

Approval of the Agenda

MOTION 202101-1: A motion was made by Ms. Frank, seconded by Mr. Schoene, **to approve the agenda as presented.** 4 Ayes 0 Nays 1 Absent MOTION CARRIED

Approval of Minutes

The November 17, 2020 Board Meeting minutes were approved.

Public Comment

None

Town Liaison's Report

None

Director's Report

MOTION 202101-2: A motion was made by Ms. Killion, seconded by Mr. Schoene, **to approve the Director's Report.** 4 Ayes 0 Nays 1 Absent MOTION CARRIED

7:48pm – Mr. Eaton left the meeting

Financial Reports

MOTION 202101-3: A motion was made by Ms. Frank, seconded by Mr. Schoene, **to approve the November/December 2020 to date Budget as presented.** 4 Ayes 0 Nays 1 Absent MOTION CARRIED

MOTION 202101-4: A motion was made by Ms. Killion, seconded by Ms. Frank, **to approve the November 2020 and December 2020 bank reconciliations as presented.** 4 Ayes 0 Nays 1 Absent MOTION CARRIED

Financial Reports (continued)

MOTION 202101-5: A motion was made by Mr. Schoene, seconded by Ms. Killion, **to approve the following warrants:**

- 2020-11-02 \$1,473.27
- 2020-12 \$56,125.23
- 2020-12-02 \$1,572.28

4 Ayes 0 Nays 1 Absent MOTION CARRIED

MOTION 202101-6: A motion was made by Ms. Killion, seconded by Mr. Schoene, **to approve the pre-authorization of routine payments as presented for 2021.** 4 Ayes 0 Nays 1 Absent MOTION CARRIED

Unfinished Business

MOTION 202101-7: A motion was made by Ms. Frank, seconded by Mr. Schoene, **to approve the Pandemic Response Plan as presented.** 4 Ayes 0 Nays 1 Absent MOTION CARRIED

The Trustee Term 2021-2025 vacancy has been posted.

New Business

MOTION 202101-8: A motion was made by Ms. Frank, seconded by Ms. Killion, **to approve the addition of Alan Seigel as signatory for the General Checking and Legal Reserve accounts at Lyons National Bank as the replacement for Sara Contestabile.** 4 Ayes 0 Nays 1 Absent MOTION CARRIED

Trustees will review the Conflict of Interest policy in consideration of any new positions they may have taken.

Ms. Frank, Mr. Seigel and Ms. Hylen will complete the NYLA Advocacy Day survey.

MOTION 202101-9: A motion was made by Ms. Killion, seconded by Ms. Frank, **to approve the purchase of three computer replacements for a total of up to \$2,200.** 4 Ayes 0 Nays 1 Absent MOTION CARRIED

Appointments/Resignations

None

Executive Session

None

Adjournment

MOTION 202101-10: A motion was made by Ms. Killion, seconded by Ms. Frank **to adjourn** at 7:27pm.
4 Ayes 0 Nays 1 Absent MOTION CARRIED

Board minutes respectfully submitted by Jill Pierce, recording clerk

Lauren Frank, Secretary _____ Date 2/17/2021 _____