

**Ontario Public Library**

**Minutes for the regular meeting of the Board of Trustees**

**February 16, 2021**

The regular meeting of the Board of Trustees was held electronically via Webex on Tuesday, February 16, 2021. The meeting was presided over by Vice President Kristen Killion who called the meeting to order at 6:31pm.

**Present:** Lauren Frank, Kristen Killion, Michael Schoene, Sandra Hysten, Michele Goodenough, Jill Pierce

**Trustees Absent, Excused:** Virginia Molino, Alan Seigel

**Approval of the Agenda**

**MOTION 202102-1:** A motion was made by Mr. Schoene, seconded by Ms. Frank, **to approve the agenda as presented.** 3 Ayes 0 Nays 2 Absent MOTION CARRIED

**Approval of Minutes**

The January 19, 2021 Board Meeting minutes were approved.

**Public Comment**

None

**Town Liaison's Report**

None

**Director's Report**

**MOTION 202102-2:** A motion was made by Ms. Frank, seconded by Mr. Schoene, **to approve the Director's Report.** 3 Ayes 0 Nays 2 Absent MOTION CARRIED

**Financial Reports**

**MOTION 202102-3:** A motion was made by Mr. Schoene, seconded by Ms. Frank, **to approve the January 2021 to date Budget as presented.** 3 Ayes 0 Nays 2 Absent MOTION CARRIED

**MOTION 202102-4:** A motion was made by Mr. Schoene, seconded by Ms. Frank, **to approve the January 2021 bank reconciliation as presented.** 3 Ayes 0 Nays 2 Absent MOTION CARRIED

**MOTION 202102-5:** A motion was made by Ms. Frank, seconded by Mr. Schoene, **to approve the following warrants:**

- 2021-1            \$12,278.60
- 2021-2            \$9,845.76

3 Ayes 0 Nays 2 Absent MOTION CARRIED

**Financial Reports (continued)**

2/17/21, Approved 3/16/21

The NYS Comptroller AUD report has been filed.

**Unfinished Business**

NYLA Advocacy Day update: Ms. Hylan and Ms. Frank are on the list for discussion with Assemblyman Manktelow on Friday, February 26<sup>th</sup> at 3:45pm. Ms. Hylan has not heard from Senator Helming.

**New Business**

Pioneer Library Systems updates:

- Ms. Frank will attend “Roles and Responsibilities for New Library Trustees”.
- PLS is offering office hours for Trustees through Goto Meeting where Trustees can ask questions and/or listen to questions posed by other Trustees.

**Appointments/Resignations**

None

**Executive Session**

None

**Adjournment**

**MOTION 202102-6:** A motion was made by Mr. Schoene, seconded by Ms. Frank **to adjourn** at 7:01pm.  
3 Ayes 0 Nays 2 Absent MOTION CARRIED

Board minutes respectfully submitted by Jill Pierce, recording clerk

Lauren Frank, Secretary \_\_\_\_\_ Date \_\_\_\_\_