

Ontario Public Library

Minutes for the regular meeting of the Board of Trustees

April 20, 2021

The regular meeting of the Board of Trustees was held electronically via Webex on Tuesday, April 20, 2021. The meeting was presided over by President Alan Seigel who called the meeting to order at 6:31pm.

Present: Lauren Frank, Kristen Killion, Michael Schoene, Alan Seigel, Jeremy Eaton, Sandra Hysten, Michele Goodenough, Jill Pierce

Approval of the Agenda

MOTION 202104-1: A motion was made by Ms. Frank, seconded by Mr. Schoene, **to approve the agenda with the following addition:**

- **New Business b. Frequency of Trustee Board Meetings**

4 Ayes 0 Nays MOTION CARRIED

Approval of Minutes

The March 16, 2021 Board Meeting minutes were approved.

Public Comment

None

Town Liaison's Report

Mr. Eaton would like to set up a meeting with Mr. Kelsch, Mr. Robusto and Ms. Hysten to go over remodeling options in regards to the Town's acquisition of office space within the Library and the Library construction grant.

Director's Report

MOTION 202104-2: A motion was made by Mr. Schoene, seconded by Ms. Frank, **to approve the Director's Report.** 4 Ayes 0 Nays MOTION CARRIED

Financial Reports

MOTION 202104-3: A motion was made by Ms. Killion, seconded by Mr. Schoene, **to approve the March 2021 to date Budget as presented.** 4 Ayes 0 Nays MOTION CARRIED

MOTION 202104-4: A motion was made by Ms. Frank, seconded by Ms. Killion, **to approve the March 2021 bank reconciliation as presented.** 4 Ayes 0 Nays MOTION CARRIED

Financial Reports (continued)

MOTION 202104-5: A motion was made by Mr. Schoene, seconded by Ms. Killion, **to approve the following warrants:**

- 2021-04 \$9,717.34
- 2021-04-2 \$3,343.93

4 Ayes 0 Nays MOTION CARRIED

Unfinished Business

Research is ongoing regarding the development of NYS 2022 Library Construction Grant application.

MOTION 202104-6: A motion was made by Mr. Schoene, seconded by Ms. Killion, **to approve the extension of Library hours to include one night per week.** 4 Ayes 0 Nays MOTION CARRIED

MOTION 202104-8: A motion was made by Ms. Killion, seconded by Mr. Schoene, **to accept the resignation of Trustee Virginia Molino effective April 20, 2021.** 4 Ayes 0 Nays MOTION CARRIED

Part-Time Programming Clerk update: OPL is continuing to accept applications.

New Business

MOTION 202104-9: A motion was made by Mr. Schoene, seconded by Ms. Frank, **to approve the hiring of two temporary high school pages for 8-10 hours/week at minimum wage.** 4 Ayes 0 Nays MOTION CARRIED

MOTION 202104-7: A motion was made by Ms. Killion, seconded by Ms. Frank, **to approve the change from monthly to bimonthly Trustee Board meetings as per the Ontario Public Library bylaws commencing after the May 18, 2021 Board meeting.** 4 Ayes 0 Nays MOTION CARRIED

Appointments/Resignations

None

Executive Session

None

Adjournment

MOTION 202104-10: A motion was made by Mr. Schoene, seconded by Ms. Frank **to adjourn** at 7:51pm.
4 Ayes 0 Nays MOTION CARRIED

Board minutes respectfully submitted by Jill Pierce, recording clerk

Lauren Frank, Secretary _____ Date _____