

Ontario Public Library

Minutes for the regular meeting of the Board of Trustees

March 15, 2022

The regular meeting of the Board of Trustees was held at Ontario Public Library on Tuesday, March 15, 2022. The meeting was presided over by President Lauren Frank who called the meeting to order at 4:02pm.

Present: Sean Arliss, Lauren Frank, Anne Jurgens, Michael Luebbert, Alan Seigel, Sandra Hylen, Michele Goodenough, Jill Pierce and Mark D'Angelo

Approval of the Agenda

MOTION 202203-1: A motion was made by Mr. Arliss, seconded by Ms. Jurgens, **to approve the agenda with the addition of the following:**

- **IX. New Business f. Consideration to change Trustee meeting start time.**
5 Ayes 0 Nays MOTION CARRIED

Approval of Minutes

MOTION 202203-2: A motion was made by Ms. Jurgens, seconded by Mr. Seigel, **to approve the January 18, 2022 Board Meeting minutes.** 5 Ayes 0 Nays MOTION CARRIED

The January 18, 2022 Board meeting minutes were approved.

Public Comment

None

Town Liaison's Report

Mr. D'Angelo had no comments.

Director's Report

MOTION 202203-3: A motion was made by Ms. Jurgens, seconded by Mr. Arliss, **to approve the Director's report.** 5 Ayes 0 Nays MOTION CARRIED

Financial Reports

MOTION 202203-4: A motion was made by Mr. Luebbert, seconded by Mr. Seigel, **to accept the 2020 independent audit from MMB.** 5 Ayes 0 Nays MOTION CARRIED

MOTION 202203-5: A motion was made by Ms. Jurgens, seconded by Mr. Seigel, **to approve the January/February 2022 to date Budget as presented.** 5 Ayes 0 Nays MOTION CARRIED

MOTION 202203-6: A motion was made by Mr. Arliss, seconded by Ms. Jurgens, **to approve the January 2022 bank reconciliation as presented.** 5 Ayes 0 Nays MOTION CARRIED

Financial Reports (continued)

MOTION 202203-7: A motion was made by Mr. Luebbert, seconded by Mr. Seigel, **to approve the February 2022 bank reconciliation as presented.** 5 Ayes 0 Nays MOTION CARRIED

MOTION 202203-8: A motion was made by Ms. Jurgens, seconded by Mr. Arliss, **to approve the following warrants:**

- 2022-01-02 \$13,237.72
- 2022-02 \$11,436.35
- 2022-02-02 \$598.83
- 2022-03 \$10,779.20

5 Ayes 0 Nays MOTION CARRIED

Unfinished Business

MOTION 202203-9: A motion was made by Mr. Luebbert, seconded by Mr. Seigel, **to approve the Policy 1040 Conflict of Interest (including Appendix A) as presented.** 5 Ayes 0 Nays MOTION CARRIED

New Business

MOTION 202203-10: A motion was made by Ms. Jurgens, seconded by Mr. Arliss, **to accept the 2021 Annual DLD Report as presented.** 5 Ayes 0 Nays MOTION CARRIED

MOTION 202203-11: A motion was made by Mr. Arliss, seconded by Mr. Seigel, **to accept Policy 4005 Collections as presented.** 5 Ayes 0 Nays MOTION CARRIED

5:03pm - Mr. D'Angelo left the meeting.

MOTION 202203-12: A motion was made by Ms. Jurgens, seconded by Mr. Luebbert, **to adopt the elimination of overdue fines for all patron classes for all materials except special collections.**
4 Ayes 0 Nays 1 Abstention (A. Seigel) MOTION CARRIED

Executive Session

MOTION 202203-13: A motion was made by Mr. Luebbert, seconded by Ms. Jurgens, **to enter into Executive Session at 5:22pm to discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.**
5 Ayes 0 Nays MOTION CARRIED

5:22pm - Ms. Pierce left the meeting.

5:35pm – reconvene

Appointments/Resignations

MOTION 202203-14: A motion was made by Mr. Seigel, seconded by Mr. Arliss, **to accept the resignation of Erin Carberry.** 4 Ayes 0 Nays 1 Abstention (M. Luebbert) MOTION CARRIED

Executive Session

The Board members went back into Executive Session at 5:36pm to discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

New Business items e. & f. – tabled until next meeting

5:45pm - Ms. Frank left the meeting, Ms. Jurgens presided over remainder of meeting.

5:52pm – reconvene

5:52pm - Mr. Luebbert left the meeting.

Adjournment

MOTION 202203-15: A motion was made by Mr. Arliss, seconded by Mr. Seigel **to adjourn** at 6:32pm. 3 Ayes 0 Nays 2 Absent MOTION CARRIED

Board minutes respectfully submitted by Jill Pierce, recording clerk

Alan Seigel, Secretary _____ Date _____