

Ontario Public Library

Minutes for the regular meeting of the Board of Trustees

November 15, 2022

The regular meeting of the Board of Trustees was held at Ontario Public Library on Tuesday, November 15, 2022. The meeting was presided over by President Lauren Frank who called the meeting to order at 5:04pm.

Present: Sean Arliss, Lauren Frank, Anne Jurgens, Gail Kirchgessner, Alan Seigel, Sandra Hysten, Michele Goodenough and Jill Pierce

Approval of the Agenda

MOTION 202211-1: A motion was made by Mr. Arliss, seconded by Ms. Jurgens, **to approve the agenda with the following changes:**

- **X. Budget Transfer a. i. "Personnel Wages" in place of "Personnel Services"**
- **IX. New Business b. "2022" in place of "20222"**
- **IX. New Business b. "\$12,000" in place of "\$7,000"**

5 Ayes 0 Nays MOTION CARRIED

Approval of Minutes

MOTION 202211-2: A motion was made by Mr. Seigel, seconded by Ms. Kirchgessner, **to approve the September 20, 2022 Board Meeting minutes.** 5 Ayes 0 Nays MOTION CARRIED

Public Comment

None

Ms. Frank expressed her gratitude for staff and Board member participation in support of the 2023 budget request for the Library. Ms. Hysten agreed and expressed her appreciation as well.

Town Liaison's Report

None

Director's Report

MOTION 202211-3: A motion was made by Ms. Kirchgessner, seconded by Mr. Arliss, **to approve the Director's report as presented.** 5 Ayes 0 Nays MOTION CARRIED

Financial Reports

MOTION 202211-4: A motion was made by Ms. Jurgens, seconded by Mr. Seigel, **to approve the September/October 2022 to date Budget as presented.** 5 Ayes 0 Nays MOTION CARRIED

MOTION 202211-5: A motion was made by Mr. Arliss, seconded by Ms. Kirchgessner, **to approve the September 2022 bank reconciliation as presented.** 5 Ayes 0 Nays MOTION CARRIED

MOTION 202211-6: A motion was made by Mr. Seigel, seconded by Ms. Jurgens, **to approve the October 2022 bank reconciliation as presented.** 5 Ayes 0 Nays MOTION CARRIED

MOTION 202211-9: A motion was made by Ms. Jurgens, seconded by Mr. Seigel, **to approve the following warrants:**

- 2022-09-02 \$4,332.80
- 2022-10 \$10,119.47
- 2022-10-02 \$2,934.72
- 2022-11 \$11,162.30

5 Ayes 0 Nays MOTION CARRIED

Unfinished Business

MOTION 202211-7: A motion was made by Ms. Jurgens, seconded by Ms. Kirchgessner, **to approve the equity pay adjustments as recommended in the letter dated November 12, 2022 from the Compensation and Wage Committee.** 5 Ayes 0 Nays MOTION CARRIED

New Business

MOTION 202211-8: A motion was made by Mr. Arliss, seconded by Mr. Seigel, **to approve payment up to \$7,000 to LaBella Associates, D.P.C. for the construction grant architectural plans.**

5 Ayes 0 Nays MOTION CARRIED

MOTION 202211-10: A motion was made by Ms. Jurgens, seconded by Mr. Seigel, **to approve 2022 funding of streaming service up to \$12,000.** 5 Ayes 0 Nays MOTION CARRIED

MOTION 202211-11: A motion was made by Mr. Arliss, seconded by Mr. Seigel, **to approve the 2023 operating calendar.** 5 Ayes 0 Nays MOTION CARRIED

Budget Transfer

MOTION 202211-12: A motion was made by Ms. Jurgens, seconded by Mr. Arliss, **to approve the budget transfer of \$19,000 from A7410.1 Personnel Wages to A7410.4: Contractual for materials and professional services through December 31, 2022.** 5 Ayes 0 Nays MOTION CARRIED

Appointments/Resignations

MOTION 202211-13: A motion was made by Mr. Seigel, seconded by Ms. Jurgens, **to recommend to the Ontario Town Board that Gail Kirchgessner be appointed as Library Trustee to serve the term 2023 through 2027.**

5 Ayes 0 Nays MOTION CARRIED

MOTION 202011-14: A motion was made by Ms. Jurgens, seconded by Mr. Arliss, **to accept the 2023 Trustee Officers as follows:**

- President: Lauren Frank
- Vice President: Anne Jurgens
- Secretary: Alan Seigel

5 Ayes 0 Nays MOTION CARRIED

Executive Session

None

Adjournment

MOTION 202211-15: A motion was made by Ms. Jurgens, seconded by Ms. Kirchgessner **to adjourn** at 6:36pm.

5 Ayes 0 Nays MOTION CARRIED

Board minutes respectfully submitted by Jill Pierce, recording clerk

Alan Seigel, Secretary _____ Date _____