

Ontario Public Library

Policy 4002.2

ENFORCEMENT OF PUBLIC SAFETY & LIBRARY SUSPENSION

The Library shall follow these principles to enforce the Public Safety Policy including the Library Code of Conduct (P. 4002) in a fair and reasonable manner:

- Anyone who observes violations of this policy may report them to a staff member who will take appropriate action.
- Anyone not complying with the purpose and Library Code of Conduct, or any reasonable request of the staff, normally first, shall be warned by an authorized library representative and shall be advised of the course of action to be taken if the unacceptable behavior continues.
 - Additionally, anyone who engages in unacceptable behavior or who refuses to comply with related library staff directions may be asked to leave the library premises, may have library privileges suspended or restricted, and may be barred from all library premises for a specified period of time up to one year.
- Staff shall verbally inform any person asked to leave the Library for any duration that ignoring such statement shall be considered trespass.
 - The Library staff reserves the right to call the police and take legal action.
- Following review of the circumstances of the violation, the Library Director or designee shall issue a written notice to the individual, informing him or her of the nature of the violation, any history of prior infractions of the Code of Conduct, the duration of any suspension, restriction, and/or eviction that is imposed, and any requirements that must be met before the suspension is lifted.
- Any person whose library privileges are suspended or restricted or who is evicted from the library premises has the right to appeal by requesting a meeting before the Board of Trustees provided such meeting is requested by written notice addressed to:
 - Board President, Ontario Public Library Board of Trustees, 1850 Ridge Road, Ontario, NY 14519,
 - and mailed not later than 10 calendar days after the date on which the Library's notification was mailed to the individual.
 - Any person requesting a meeting shall have the right to appear in person and to be represented by counsel if he or she chooses.