Ontario Public Library

Minutes for the regular meeting of the Board of Trustees

March 21, 2023

The regular meeting of the Board of Trustees was held at Ontario Public Library on Tuesday, March 21, 2023. The meeting was presided over by President Lauren Frank who called the meeting to order at 4:00pm.

<u>Present:</u> Sean Arliss, Lauren Frank, Anne Jurgens, Gail Kirchgessner, Alan Seigel, Sandra Hylen, Michele Goodenough, Mark D'Angelo and Jill Pierce

Approval of the Agenda

MOTION 20230321-1: A motion was made by Ms. Jurgens, seconded by Mr. Seigel, to approve the agenda as presented. 5 Ayes 0 Nays MOTION CARRIED

Approval of Minutes

The January 17, 2023 Board meeting minutes were approved.

Public Comment

None

Town Liaison's Report

Mr. D'Angelo had no news to report.

Director's Report

MOTION 20230321-2: A motion was made by Mr. Arliss, seconded by Ms. Jurgens, **to approve the Director's report as presented**. 5 Ayes 0 Nays MOTION CARRIED

Financial Reports

MOTION 20230321-3: A motion was made by Ms. Kirchgessner, seconded by Mr. Arliss to approve the January/February 2023 to date Budget as presented. 5 Ayes 0 Nays MOTION CARRIED

MOTION 20230321-4: A motion was made by Mr. Seigel, seconded by Mr. Arliss, to approve the January 2023 bank reconciliation as presented. 5 Ayes 0 Nays MOTION CARRIED

MOTION 20230321-5: A motion was made by Ms. Kirchgessner, seconded by Mr. Seigel, to approve the February 2023 bank reconciliation as presented. 5 Ayes 0 Nays MOTION CARRIED

Financial Reports (continued)

MOTION 20230321-6: A motion was made by Ms. Jurgens, seconded by Ms. Kirchgessner, **to approve the following warrants:**

- 2023-02 \$11,936.30
- 2023-02-2 \$600.79
- 2023-03 \$12,779.08

5 Ayes 0 Nays MOTION CARRIED

Unfinished Business

Ms. Hylen thanked the Trustees for completing the Combatting Sexual Harassment in the Workplace online training.

New Business

MOTION 20230321-7: A motion was made by Ms. Jurgens, seconded by Mr. Seigel, to adopt the DLD Annual Report for 2022 as presented. 5 Ayes 0 Nays MOTION CARRIED

MOTION 20230321-8: A motion was made by Mr. Arliss, seconded by Ms. Jurgens, to adopt the Pandemic Response Plan Appendix I: Paid Sick Leave Policy for Covid-19 as presented. 5 Ayes 0 Nays MOTION CARRIED

MOTION 20230321-9: A motion was made by Mr. Arliss, seconded by Ms. Kirchgessner, **to approve the announcement of available part-time, temporary high school page positions as presented.** 5 Ayes 0 Nays MOTION CARRIED

Appointments/Resignations

None

Executive Session

None

Adjournment

MOTION 20230321-10: A motion was made by Ms. Kirchgessner, seconded by Ms. Jurgens **to adjourn** at 5:02pm. **5** Ayes 0 Nays MOTION CARRIED

Board minutes taken by Recording Clerk,		on	
	Jill Pierce	date	
Respectfully submitted by Secretary,		on	
	Alan Seigel	date	