

## Ontario Public Library

### Minutes for the Special meeting of the Board of Trustees

August 6, 2024

The special meeting of the Board of Trustees was held at Ontario Public Library on Tuesday, August 6, 2024. The meeting was presided over by President Lauren Frank who called the meeting to order at 4:04pm.

**Present:** Sean Arliss, Lauren Frank, Anne Jurgens, Gail Kirchgessner, Michele Goodenough

Absent: Alan Seigel (excused)

The Ontario Public Library Mission Statement was read aloud by Ms. Kirchgessner.

#### **Approval of the Agenda**

**MOTION 20240806-1:** A motion was made by Mr. Arliss, seconded by Ms. Kirchgessner, **to adopt the agenda as presented.** 4 Ayes 0 Nays 1 Absent MOTION CARRIED

#### **New Business**

**MOTION 20240806-2:** A motion was made by Mr. Arliss, seconded by Ms. Jurgens, **to adopt the following resolution:**

**Be it resolved that the Ontario Public Library Board of Trustees appoints Daniel Arno, Esq. as hearing officer to conduct a hearing pursuant to Section 75 of the Civil Service Law pertaining to charges dated July 16, 2024, addressed to Sandra Hylan, Director, and on any amendments or supplements to such charges as may hereafter be preferred by the Board, directing him to cause a transcript to be made of such hearing and, following his analysis, directing him to submit the record of such hearing to the Board, with his recommendations, for the Board's review and decision.**

4 Ayes 0 Nays 1 Absent MOTION CARRIED

#### **Executive Session**

**MOTION 20240806-3:** A motion was made by Ms. Kirchgessner, seconded by Mr. Arliss, **to enter into Executive Session at 4:10pm to discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.**

4 Ayes 0 Nays 1 Absent MOTION CARRIED

4:43pm – reconvene

**Adjournment**

**MOTION 20240806-4:** A motion was made by Ms. Jurgens, seconded by Mr. Arliss **to adjourn** at 4:44pm.  
4 Ayes 0 Nays 1 Absent MOTION CARRIED

Board minutes taken by Recording Clerk, \_\_\_\_\_ on \_\_\_\_\_  
Michele Goodenough date

Respectfully submitted by Acting Secretary, \_\_\_\_\_ on \_\_\_\_\_  
date