

Ontario Public Library

Minutes for the Special Meeting of the Board of Trustees

December 11, 2024

Approved 1/21/25

The special meeting of the Board of Trustees was held at the Ontario Public Library on Wednesday, December 11, 2024. The meeting was presided over by President Lauren Frank who called the meeting to order at 3pm.

Present: Sean Arliss, Lauren Frank, Anne Jurgens, Gail Kirchgessner, Anne Rehor, Michele Goodenough
Guest: Rachel Lee

Absent: Al Seigel and Jill Pierce

The Ontario Public Library Mission was read by Ms. Jurgens

Ms. Kirchgessner agreed to serve as Acting Secretary

Approval of the Agenda

MOTION 20241209-1: A motion was made by Mr. Arliss, seconded by Ms. Jurgens **to approve the agenda as presented.** 4 Ayes 0 Nays 1 Absent MOTION CARRIED

Approval of Minutes

MOTION 20241209-2: A motion was made by Ms. Kirchgessner, seconded by Mr. Arliss, **to approve the November 19, 2024 Board meeting minutes as presented.** 4 Ayes 0 Nays 1 Absent MOTION CARRIED

Public Comment

Rachel Lee shared she was happy to be there.

Town Liaison Comment

None

Financial Reports

MOTION 20241209-3: A motion was made by Mr. Arliss, seconded by Ms. Jurgens **to approve the November 2024 to date Budget as presented.** 4 Ayes 0 Nays 1 Absent MOTION CARRIED

MOTION 20241209-4: A motion was made by Ms. Kirchgessner, seconded by Ms. Jurgens, **to accept the November 2024 Bank Reconciliation as presented.** 4 Ayes 0 Nays 1 Absent MOTION CARRIED

MOTION 2021209-5: A motion was made by Mr. Arliss, seconded by Ms. Jurgens, **to approve payments of the two warrants in the amount totaling: \$26, 194.88.**

- 2024-11-2 \$5946.77
- 2024-12 \$20248.11

4 Ayes 0 Nays 1 Absent MOTION CARRIED

Unfinished Business

MOTION 20241209-6: A motion was made by Ms. Kirchgessner, seconded by Mr. Arliss, **to accept November 19, 2024 Director’s Report as submitted.** 4 Ayes 0 Nays 1 Absent MOTION CARRIED

Construction Update-none

New Business

MOTION 20241209-7: A motion was made by Mr. Arliss, seconded by Ms Kirchgessner **to vacate motion 20241119-13.** 4 Ayes 0 Nays 1 Absent MOTION CARRIED

MOTION 20241209-8: A motion was made by Ms. Jurgens, seconded by Mr. Arliss **to remain on the current health insurance plan, Simply Blue Platinum for 2025.** 4 AYES 0 Nays 1 Absent MOTION CARRIED

Executive Session

MOTION 20241209-9: A motion was made by Ms. Kirchgessner, seconded by Mr. Arliss, **to enter into Executive Session at 4:15pm for discussion regarding a personnel matter leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person.**
4 Ayes 0 Nays 1 Absent MOTION CARRIED

Anne Rehor left at 14:15pm

Michele Goodenough left at 4:50pm

5: 10pm – reconvene

MOTION 20241209-10: A motion was made by Mr. Arliss, seconded by Ms. Jurgens **to recommend to the Board of the Town of Ontario that Rachel Lee be appointed as Library Trustee, to serve a term beginning January 2025 to December 2029.** 4 Ayes 0 Nays 1 Absent. MOTION CARRIED

MOTION 20241209-11: A motion was made by Mr. Arliss, seconded by Ms. Kirchgessner **to approve the nonexempt staff wage increases as prepared by Library Assistant/Treasurer starting January 2, 2025.**
4 Ayes 0 Nays 1 Absent. MOTION CARRIED

Adjournment

MOTION 20241209-11: A motion was made by Ms Jurgens, seconded by Ms.Kirchgessner **to adjourn** at 5:15pm.
4 Ayes 0 Nays 1 Absent MOTION CARRIED

Board minutes taken by Michele Goodenough _____ on _____
Date

Respectfully submitted by Acting Secretary _____ on _____
Gail Kirchgessner Date