

Ontario Public Library

Policy 4003

DISPOSITION OF LIBRARY PROPERTY

The Library's Board of Trustees has the responsibility for determining the appropriate disposition of library property.

1. Equipment that is redundant, including furniture, shall be offered at no cost to OWWL libraries, or the town of Ontario, or for sale directly to the public, or through the town of Ontario's public sale.
2. Obsolete technology with no market value, including computers, shall be disposed of through the town of Ontario, or OWWL.
3. Books that have been discarded will be disposed of by following best practices of the library profession and managed by the Library Director. This may include direct sale to book resellers, donations to the Friends of the Ontario Public Library for book sales, or donations to book-based charities.