

Ontario Public Library

Minutes for the regular meeting of the Board of Trustees

February 17, 2026

The regular meeting of the Board of Trustees was held at Ontario Public Library on Tuesday, February 17, 2026. The meeting was presided over by President Lauren Frank who called the meeting to order at 5:00pm.

Present: Sean Arliss, Lauren Frank, Gail Kirchgessner, Rachel Lee, Scott Rohnke, Anne Rehor, Michele Goodenough, Jill Pierce

The Ontario Public Library Mission Statement was read aloud by Ms. Kirchgessner.

Approval of the Agenda

MOTION 20260217-1: A motion was made by Mr. Arliss, seconded by Ms. Kirchgessner, **to approve the agenda as presented.** 5 Ayes 0 Nays MOTION CARRIED

Approval of Minutes

MOTION 20260217-2: A motion was made by Ms. Kirchgessner, seconded by Mr. Rohnke, **to approve the January 20, 2026 Board meeting minutes as presented.** 5 Ayes 0 Nays MOTION CARRIED

Public Comment

None

Trustee Comments

General comments were received.

Town Updates

The Town Hall is also getting a makeover in the form of some fresh paint.

Financial Reports

MOTION 20260217-3: A motion was made by Mr. Arliss, seconded by Ms. Lee **to approve the January 2026 Budget as presented.** 5 Ayes 0 Nays MOTION CARRIED

MOTION 20260217-4: A motion was made by Ms. Lee, seconded by Mr. Arliss, **to approve the January 2026 bank reconciliation as presented.** 5 Ayes 0 Nays MOTION CARRIED

Financial Reports (continued)

MOTION 20260217-5: A motion was made by Mr. Arliss, seconded by Ms. Kirchgessner, **to approve payment of the three warrants in the amount totaling: \$34,149.18.**

- 2026-01 \$17,722.31
- 2026-01-2 \$4,059.70
- 2026-02 \$12,367.17

5 Ayes 0 Nays MOTION CARRIED

Old Business

Board Role Reports - Board members provided updates as applicable.

New Business

5:41pm – Mr. Rohnke left

MOTION 20260217-6: A motion was made by Mr. Arliss, seconded by Ms. Lee, **to adopt Policy 1000 Mission Vision and Core Values as amended.** 4 Ayes 0 Nays 1 Absent MOTION CARRIED

MOTION 20260217-7: A motion was made by Ms. Lee, seconded by Mr. Arliss, **to remove Policy 4060 Policy Review as redundant.** 4 Ayes 0 Nays 1 Absent MOTION CARRIED

MOTION 20260217-8: A motion was made by Mr. Arliss, seconded by Ms. Kirchgessner, **to adopt Policy 5020 Minimum Standard Compliance Policy with changes as discussed.** 4 Ayes 0 Nays 1 Absent MOTION CARRIED

Policies for review at the March meeting were announced.

Reopening party tentative date and plan ideas were discussed.

MOTION 20260217-9: A motion was made by Ms. Lee, seconded by Ms. Kirchgessner, **to extend Ms. Rehor's 2025 vacation balance carryover use deadline from February 28, 2026 to April 30, 2026.**

4 Ayes 0 Nays 1 Absent MOTION CARRIED

The results of the rebranding and new logo were presented.

Executive Session

MOTION 20260217-10: A motion was made by Mr. Arliss, seconded by Ms. Lee, **to enter into Executive Session at 6:33pm to discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.** 4 Ayes 0 Nays 1 Absent MOTION CARRIED

6:46pm reconvene

Adjournment

MOTION 20260217-11: A motion was made by Mr. Arliss, seconded by Ms. Lee **to adjourn** at 6:47pm.
4 Ayes 0 Nays 1 Absent MOTION CARRIED

Board minutes taken by Recording Clerk, _____ on _____
Jill Pierce date

Respectfully submitted by Secretary, _____ on _____
Rachel Lee date

DRAFT