Ontario Public Library

Minutes for the regular meeting of the Board of Trustees

July 13, 2026

Approved 8/18/26

The regular meeting of the Board of Trustees was held at Ontario Public Library on Monday, July 13, 2026. The meeting was presided over by President Lauren Frank who called the meeting to order at 5:00pm.

Present: Sean Arliss, Lauren Frank, Gail Kirchgessner, Rachel Lee, Scott Rohnke, Anne Rehor, Michele Goodenough, Jill Pierce

The Ontario Public Library Mission Statement was read aloud by Mr. Arliss.

Approval of the Agenda

MOTION 20260713-1: A motion was made by Ms. Lee, seconded by Mr. Arliss, **to approve the agenda as presented.** 5 Ayes 0 Nays MOTION CARRIED

Approval of Minutes

MOTION 20260713-2: A motion was made by Mr. Rohnke, seconded by Ms. Kirchgessner, **to approve the June 16, 2026 Board meeting minutes as presented.** 5 Ayes 0 Nays MOTION CARRIED

Public Comment

None

Trustee Comments

General comments were received.

Town Updates

A department head meeting is scheduled for next week.

Town Offices are observing "Summer Hours" (closed at noon on Fridays).

Director's Report

MOTION 20260713-3: A motion was made by Mr. Arliss, seconded by Ms. Kirchgessner, **to approve the Director's report as presented**. 5 Ayes 0 Nays MOTION CARRIED

Financial Reports

MOTION 20260713-4: A motion was made by Ms. Lee, seconded by Mr. Rohnke **to approve the June 2026 Budget as presented.** 5 Ayes 0 Nays MOTION CARRIED

Financial Reports (continued)

MOTION 20260713-5: A motion was made by Mr. Arliss, seconded by Ms. Kirchgessner, **to approve the June 2026 bank reconciliation as presented.** 5 Ayes 0 Nays MOTION CARRIED

MOTION 20260713-6: A motion was made by Ms. Lee, seconded by Mr. Rohnke, **to approve payment of the two warrants in the amount totaling: $19,074.34.**

- 2026-06-2 $3,319.25
- 2026-07 $15,755.09

5 Ayes 0 Nays MOTION CARRIED

Old Business

Construction updates were discussed.

June Budget – halfway mark - was reviewed.

Board Role Reports – no additional updates to report

New Business

The possible terms of a lease with the Town of Ontario were discussed.

MOTION 20260713-7: A motion was made by Mr. Arliss, seconded by Ms. Lee, **to adopt the Emergency Response Plan Policy update as discussed with no substantive changes. 5** Ayes 0 Nays MOTION CARRIED

First Amendment Auditor information was discussed.

MOTION 20260713-8: A motion was made by Mr. Arliss, seconded by Ms. Lee, **to approve the extension of Nathaniel Szymanski's temporary page position through August 2027.** 5 Ayes 0 Nays MOTION CARRIED

Executive Session

MOTION 20260713-9: A motion was made by Ms. Lee, seconded by Mr. Rohnke, **to enter into Executive Session at 6:47pm to discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation**. 5 Ayes 0 Nays MOTION CARRIED

6:47pm – Ms. Pierce left

7:15pm – Ms. Rehor and Ms. Goodenough left

7:19pm reconvene

MOTION 20260713-10: A motion was made by Mr. Arliss, seconded by Mr. Rohnke, **to adopt the resolution related to OPL Policy 2050 as amended.** 5 Ayes 0 Nays MOTION CARRIED

"WHEREAS the Library's Policy 2050 currently provides for health insurance for current retirees and qualified future retirees; and

WHEREAS the Board has calculated that the costs of such benefits are no longer viable for the Library; and

WHEREAS the Board's employment philosophy is to attract and retain a strong workforce through median or better compensation and benefits when actively employed; and

WHEREAS the costs and regulations governing health insurance have changed since the Policy was amended in 2015;

BE IT RESOLVED that Policy 2050 is amended to remove the third paragraph under "Insurance for Retirees", effective January 1, 2027; and

BE IT RESOLVED that the Library Director shall work with legal counsel to generate an amended version of Policy 2050 and apprise employees and retirees of such change no later than September 1, 2026; and

BE IT RESOLVED that the Library shall ensure retirees impacted by this change are notified of their options under COBRA no later than October 1, 2026."

Adjournment

MOTION 20260713-11: A motion was made by Mr. Rohnke, seconded by Ms. Kirchgessner **to adjourn** at 7:22pm. 5 Ayes 0 Nays MOTION CARRIED

Board minutes taken by Recording Clerk, _____ on _____
Jill Pierce date

Respectfully submitted by Secretary, _____ on _____
Rachel Lee date