Ontario Public Library

Minutes for the regular meeting of the Board of Trustees

September 15, 2026

Approved 10/20/26

The regular meeting of the Board of Trustees was held at Ontario Public Library on Tuesday, September 15, 2026. The meeting was presided over by President Lauren Frank who called the meeting to order at 5:00pm.

Present: Sean Arliss, Lauren Frank, Gail Kirchgessner, Rachel Lee, Scott Rohnke, Anne Rehor, Michele Goodenough and Jill Pierce

The Ontario Public Library Mission Statement was read aloud by Mr. Arliss.

Approval of the Agenda

MOTION 20260915-1: A motion was made by Mr. Arliss, seconded by Mr. Rohnke, **to approve the agenda with the following changes:**

- **delete 10. New Business d. Annual Approval of NYS Minimum Standards**
- **add 10. New Business e. Deaccession of Laptop Charging Cart**
- **add 10. New Business f. Wellness Fair – November 14th**

5 Ayes 0 Nays MOTION CARRIED

Approval of Minutes

MOTION 20260915-2: A motion was made by Mr. Rohnke, seconded by Ms. Kirchgessner, **to approve the August 25, 2026 Board meeting minutes as presented.** 5 Ayes 0 Nays MOTION CARRIED

Public Comment

None

Trustee Comments

General comments were received.

Director's Report

MOTION 20260915-3: A motion was made by Ms. Lee, seconded by Mr. Arliss, **to approve the Director's report as presented**. 5 Ayes 0 Nays MOTION CARRIED

Financial Reports

MOTION 20260915-4: A motion was made by Mr. Rohnke, seconded by Ms. Kirchgessner, **to approve payment of the two warrants in the amount totaling: $32,324.97.**

- 2026-08-2 $19,570.97
- 2026-09 $12,754.00

5 Ayes 0 Nays MOTION CARRIED

MOTION 20260915-5: A motion was made by Mr. Arliss, seconded by Ms. Lee **to approve the August 2026 Budget Report as presented.** 5 Ayes 0 Nays MOTION CARRIED

MOTION 20260915-6: A motion was made by Ms. Lee, seconded by Mr. Rohnke, **to approve the August 2026 bank reconciliation as presented.** 5 Ayes 0 Nays MOTION CARRIED

Old Business

Construction updates were discussed.

MOTION 20260915-7: The following motion was made by Mr. Arliss, seconded by Ms. Kirchgessner:

WHEREAS the Library and Town have a long-standing history of cooperatively maintaining their shared building; and

WHEREAS the Library is eligible for New York State Construction Aid, but only if the Library has ownership or a long-term lease to the property;

WHEREAS the Library has worked with the Town to develop a "Lease and Operating Agreement" to provide the necessary assurance of occupancy, and to coordinate how the Town and the Library maintain and plan for the care of the building;

BE IT RESOLVED that the Library Board authorizes the Library Director to sign the proposed "Lease and Operating Agreement" effective for a renewable term of twenty years.

5 Ayes 0 Nays MOTION CARRIED

New Business

A Library incident from August 28, 2026 was discussed.

6:17pm – Ms. Goodenough left

Forthcoming increase in Evergreen costs and potential loss of some services were discussed.

The Dolly Parton Imagination Library in Wayne County was discussed.

MOTION 20260915-8: A motion was made by Mr. Rohnke, seconded by Ms. Kirchgessner, **to approve the deaccession of the laptop charging cart.** 5 Ayes 0 Nays MOTION CARRIED

New Business (continued)

MOTION 20260915-9: A motion was made by Mr. Arliss, seconded by Ms. Lee, **to approve the set-up of an OPL informational table at the Casey Park Health/Wellness Fair on November 14, 2026.** 1 Aye (Arliss) 3 Nays (Frank, Lee, Rohnke) 1 Abstention (Kirchgessner) MOTION LOST

Executive Session

None

Adjournment

MOTION 20260915-10: A motion was made by Mr. Rohnke, seconded by Ms. Lee **to adjourn** at 7:15pm.
5 Ayes 0 Nays MOTION CARRIED

Board minutes taken by Recording Clerk, _____ on _____
Jill Pierce date

Respectfully submitted by Secretary, _____ on _____
Rachel Lee date