Ontario Public Library

Minutes for the regular meeting of the Board of Trustees

October 20, 2026

The regular meeting of the Board of Trustees was held at Ontario Public Library on Tuesday, October 20, 2026. The meeting was presided over by President Lauren Frank who called the meeting to order at 5:02pm.

Present: Lauren Frank, Gail Kirchgessner, Rachel Lee, Scott Rohnke, Anne Rehor, Michele Goodenough and Jill Pierce

Excused: Sean Arliss

The Ontario Public Library Mission Statement was read aloud by Ms. Lee.

Approval of the Agenda

MOTION 20261020-1: A motion was made by Mr. Rohnke, seconded by Ms. Lee, **to approve the agenda with the following changes:**

- **add 10. Old Business g. Health Insurance 2027**
- **change 9. Financial Report c. Warrant 2023-10 to 2026-10**

4 Ayes 0 Nays 1 Absent MOTION CARRIED

Approval of Minutes

MOTION 20261020-2: A motion was made by Ms. Lee, seconded by Ms. Kirchgessner, **to approve the September 15, 2026 Board meeting minutes as presented.** 4 Ayes 0 Nays 1 Absent MOTION CARRIED

Public Comment

None

Trustee Comments

General comments were received.

Director's Report

MOTION 20261020-3: A motion was made by Ms. Kirchgessner, seconded by Mr. Rohnke, **to approve the Director's report as presented**. 4 Ayes 0 Nays 1 Absent MOTION CARRIED

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Financial Reports

MOTION 20261020-4: A motion was made by Ms. Lee, seconded by Mr. Rohnke **to approve the September 2026 Budget Report as presented.** 4 Ayes 0 Nays 1 Absent MOTION CARRIED

MOTION 20261020-5: A motion was made by Ms. Lee, seconded by Ms. Kirchgessner, **to approve the September 2026 bank reconciliation as presented.** 4 Ayes 0 Nays 1 Absent MOTION CARRIED

MOTION 20261020-6: A motion was made by Mr. Rohnke, seconded by Ms. Kirchgessner, **to approve payment of the two warrants in the amount totaling: $24,097.44.**

- 2026-09-2 $11,753.80
- 2026-10 $12,343.64

4 Ayes 0 Nays 1 Absent MOTION CARRIED

Old Business

Construction updates were discussed.

MOTION 20261020-7: A motion was made by Ms. Lee, seconded by Ms. Kirchgessner, **to adopt the 2025 Annual Report to the Community as presented.** 4 Ayes 0 Nays 1 Absent MOTION CARRIED

MOTION 202610201-8: Ms. Lee moves that the Ontario Public Library Board of Trustees affirms that the library is in full compliance with the New York State Minimum Standards for Public and Association Libraries as outlined in Commissioner's Regulation §90.2, and further directs Anne Rehor to email the Executive Director of the OWWL Library System a link to the board meeting minutes once posted to the library's website, within two weeks of the meeting, in accordance with the New York State Open Meetings Law. Mr. Rohnke seconds, and the motion passes unanimously. (4 Ayes 0 Nays 1 Absent MOTION CARRIED)

MOTION 20261020-9: A motion was made by Mr. Rohnke, seconded by Ms. Lee, **to accept the updated 2027 budget proposal as discussed.** 3 Ayes (Kirchgessner, Lee, Rohnke) 1 Nay (Frank) 1 Absent MOTION CARRIED

An update was given on the Library Assistant hiring progress.

Board role reports – Board members provided updates as applicable.

2027 health insurance was discussed.

New Business

MOTION 20261020-10: A motion was made by Mr. Rohnke, seconded by Ms. Kirchgessner, **to approve the E-Rate letter.** 4 Ayes 0 Nays 1 Absent MOTION CARRIED

A letter to the Governor to request an increase in library aid 2027-28 was reviewed.

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New Business (continued)

MOTION 20261020-11: A motion was made by Mr. Rohnke, seconded by Ms. Kirchgessner, **to table action regarding employee benefits for the Programming Assistant position.**
4 Ayes 0 Nays 1 Absent MOTION CARRIED

Trustee education status/opportunities were reviewed.

OWWL Annual meeting is Wednesday, November 18th.

Town Board meeting dates to attend were discussed.

- Mondays – 10/26 @ Casey Park (AR,LF,GK), 11/9 (AR,SR), 11/23 (GK), 12/14 (AR,LF), 12/28 (LF)
- Thursday – 11/5 Budget Hearing (SR,RL)

Executive Session

None

Adjournment

MOTION 20261020-12: A motion was made by Mr. Rohnke, seconded by Ms. Kirchgessner **to adjourn** at 7:10pm. 4 Ayes 0 Nays 1 Absent MOTION CARRIED

Board minutes taken by Recording Clerk, _____ on _____
Jill Pierce date

Respectfully submitted by Secretary, _____ on _____
Rachel Lee date

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